

## MINUTES OF THE ELECTORAL BOARD

DATE, TIME: January 22, 2021, 3:30 p.m.

PURPOSE: Organizational meeting

IN ATTENDANCE: Nathaniel Jones, Sr., Chairman  
Linda B. Richardson, Vice-Chairman  
Jesse B. Harrell, Secretary  
Susan D. Conwell, General Registrar

LOCATION: Greenville Co Government Bldg, 1781 Greenville Co Cir, Emporia, VA

The Greenville County Electoral Board met on Friday, January 22, 2021 for the purpose of appointing officers. It was agreed that the slate of officers would be as follows: Nathaniel Jones, Sr. as Chairman, Linda B. Richardson as Vice-Chairman, and Jesse B. Harrell as Secretary. Mr. Harrell completed the Electoral Board Information Form (SBE-106) to be provided to State Board of Elections.

After review of the current list of Officers of Election, Mrs. Conwell stated letters and notices were sent to the Officers of Election to serve the term beginning March 1, 2021 until February 28, 2022. Mrs. Conwell further stated it was requested that the Notices be returned by February 15, 2020.

Those present reviewed the 5 year Schedule of General Election, 2021 Deadline Calendar and BUDGET requests for the 2021-2022 fiscal year budget.

### In Re: Closed Session

Mrs. Conwell, General Registrar, stated it has been recommended that the Electoral Board go into Closed Session, Section 2.2-3711.A (34) Elections. Mr. Harrell moved, seconded by Chairman Jones, to go into Closed Session, as recommended. A roll call vote was taken as follows: Mr. Harrell, aye; Mrs. Richardson, aye; and Chairman Jones, aye.

### In re: Regular Session

Mrs. Conwell stated that it is recommended the Electoral Board return to Regular Session. Mr. Jones moved, seconded by Mr. Harrell, to go into Regular Session, as recommended. A roll call vote was taken as follows: Mr. Harrell, aye; Mrs. Richardson, aye; and Chairman Jones, aye.

### In Re: Certification of Closed Meeting – Resolution EB#21-01

Mr. Harrell moved, seconded by Mrs. Richardson, to adopt the following Resolution. A roll call vote was taken, as follows: Mr. Harrell, aye; Mrs. Richardson, aye; and Chairman Jones, aye.

RESOLUTION EB#21-01  
CERTIFICATION OF CLOSED MEETING

**WHEREAS**, the Electoral Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 of the Code of Virginia requires a certification by the Electoral Board that such closed meeting was conducted in conformity with Virginia law:

**NOW, THEREFORE, BE IT RESOLVED** that the Electoral Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Electoral Board.

In Re: Voter Registration System Security (VRSS) Minimum Security Standards 2021

The State Board of Elections will be mailed a letter on electoral board letterhead advising the Greensville County Electoral Board Voter Registration System Security (VRSS) Minimum Security Standards 2021 has been prepared, reviewed and approved in closed session by the electoral board as required by §24.2-625.1.

No further business, the meeting was adjourned.

/s/      Jesse B. Harrell  
Secretary of Electoral Board

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